

City of Newberg

City Council Meeting Minutes

June 1, 2026

1. Call to Order

Mayor Rosacker called the meeting to order on Monday, June 1, 2026, at 6:00 PM.

2. Roll Call

Present: Mayor Rosacker, Councilor McBride, Councilor Wheatley, Councilor Yarnell-Hollamon, Councilor Kilburg, Councilor Turgeson, Councilor Carmen (attending remotely via Zoom)

Absent: None

3. Pledge of Allegiance

Mayor Rosacker led the Pledge of Allegiance.

4. City Manager Narrative Report on May

a. Presentation

City Manager Will presented the May narrative report. Public Works completed major maintenance, including flushing water mains, replacing meters, and videoing nearly 15,000 feet of sewer mains. On May 4th, they replaced two large valves on Edward Street without disrupting service. They also tested the asphalt zipper, a road device possibly to be used in-house, and completed 9,200 feet of crack sealing.

Community Development opened the Urban Growth Boundary expansion and denied the removal of noise mitigation for pickleball at Jacquith Park. Police successfully organized Memorial Day ceremonies, advanced the DARE program, and celebrated Officer Cooley's retirement after 27 years.

City Recorder published election info, coordinated a wildfire readiness event, and worked on ADA and historical resource updates. Engineering completed the water basin cover project and prepared to bid for the Main Street waterline replacement. Finance managed the biennial budget

meeting and supplementary budget public hearing notice. Human Resources onboarded six new staff and scheduled interviews for the HR Manager role. Library carried out updates funded by the Library Friends, completed the Carnegie Room arrangement, launched the 2027–2032 strategic plan, and prepared the Summer Reading Program.

5. Public Comments

No members of the public were signed up to provide comment. Mayor Rosacker closed the public comment period.

6. Presentation

6.1. Tualatin Valley Fire and Rescue State of the District Presentation

Deputy Chief Patrick Fale of Tualatin Valley Fire and Rescue (TVF&R) presented the State of the District report. Incident Snapshot: Newberg stations responded to approximately 3,800 calls, 70% EMS-related, with eight structure fires. Due to Newberg's location, TVF&R boasts a dense and efficient deployment; Station 20 handled 57% of calls, Station 21, 38%, with Sherwood and King City stations providing additional coverage. Wildland Fire Preparedness: TVF&R conducted drills for the upcoming wildland season after a mild winter. Evolving EMS Landscape: Fale discussed the shift in 911 use toward routine healthcare needs, resulting in TVF&R initiatives like a public education campaign, a paramedic program for frequent 911 users, and a nurse navigation program diverting low-acuity calls. Bond and Capital Projects: Station 35's foundation work and Station 20's temporary quarters reflect new designs with seismic upgrades, secure amenities, and decontamination zones. TVF&R holds a 45% cardiac arrest save rate due to senior CPR education and partnership with Newberg PD. Struggle Well Program: Fale emphasized the Wellness program for dealing with traumatic events, with 40% of TVF&R employees participating. In 2024, of 36 PTSD cases in Oregon, 33 who completed Warrior Path returned to work. Council queries included station designs, Station 20's timeline (1.5 years), and joint training status with Newberg PD, which is planning a summer exercise. TVF&R resolved hiring issues through aggressive national recruitment.

7. Consent

7.1. Authorization of Grind and Inlay and Slurry Seal Road Repairs 2026

Motion to approve the Consent Agenda was made by Councilor Kilburg and seconded by Councilor Wheatley. The motion carried unanimously.

Councilor McBride: Aye | Councilor Wheatley: Aye | Councilor Yarnell-Hollamon: Aye | Councilor Kilburg: Aye | Mayor Rosacker: Aye | Councilor Turgeson: Aye | Councilor Carmen: Aye

8. Public Hearings

8.1. Supplementary Budget

Mayor Rosacker opened the legislative public hearing for Supplemental Budget No. 1 for the 2025–2027 Biennium. No declarations of conflict of interest or abstentions were noted.

a. Presentation

The Finance Director Kady Strode presented the supplemental budget adjustments. Total adjustments are just over \$4 million, bringing the total biennial budget to \$228,974,496. Key adjustments by fund included:

General Fund: Beginning fund balance increased by \$515,000 due to position vacancies in planning and police. Grant revenues were received for two police drone vehicles and a CLG grant. Appropriation increases included \$65,000 for municipal court (reflecting a staff reallocation for a Spanish-speaking clerical assistant), increases in police for the drone grant reimbursement, increases in planning for maintenance agreements previously housed in Fund 14, and \$200,000 in communications for one additional communications officer FTE added during the fiscal year. Transfers increased by \$50,000 to cover debt payoff on the communications tower.

Administrative Services Fund: Beginning fund balance increased by \$603,000 due to IT and facilities vacancies. A \$340,000 FEMA grant for the City Hall flood event was received. City Manager's office had a net increase of \$21,000 reflecting contract adjustments, the fireworks show addition, and a position reclassification. Public Works increased by \$370,000 related to the FEMA grant for roof and window replacement.

Street Fund: Beginning fund balance increased by \$103,000. Public Works appropriation increased by \$1.4 million, largely related to the staffing reorganization and the Crestview settlement.

Proprietary Capital Project Fund: Resources increased by \$225,000 for a new CIP project related to the Springbrook sewer line extension.

Wastewater Fund: Beginning fund balance increased by \$1.7 million, primarily due to under-budget completion of the Hess Creek project and reduced I&I spending. A \$225,000 transfer was made to Fund 4 for the Springbrook sewer line CIP.

Water Fund: Beginning fund balance increased by \$15,000. Public Works appropriation increased by \$360,000 due to staffing restructuring.

Building Inspection Fund: Beginning fund balance decreased by \$68,000 due to lower-than-anticipated permit revenues.

Debt Service Fund: Transfer in of \$50,000 from the General Fund to cover the communications tower debt payoff.

Library Gift and Memorial Fund: Beginning fund balance increased by \$34,000 from grant carryover. Additional grants and donations of \$45,000 were received, funding capital improvements including new carpeting in the Austin Room, acrylic shelf end panels, and new countertops.

City Manager Will Worthey noted that the under-budget completion of Hess Creek was a significant contributing factor to the wastewater fund balance carryover and also highlighted another debt reduction milestone achieved by the city. No public testimony was submitted. The public hearing was closed.

Motion to adopt Resolution No. 2026-4030, adopting the supplemental budget was made by Councilor McBride and seconded by Councilor Kilburg. The motion carried unanimously.

Councilor McBride: Aye | Councilor Wheatley: Aye | Councilor Yarnell-Hollamon: Aye | Councilor Kilburg: Aye | Mayor Rosacker: Aye | Councilor Turgeson: Aye | Councilor Carmen: Aye

8.2. Property Tax Levy

Mayor Rosacker opened the legislative public hearing for Resolution No. 2026-4031. No declarations of conflict of interest or abstentions were noted.

Finance Director Kady Strode presented the staff report, explaining that pursuant to the city's separation from Newberg Fire and formation of the TVF&R special election, the city's tax rate was reduced and council retains the option to increase it by up to 3% annually until the maximum assessed rate of \$4.3827 per \$1,000 is restored. Staff recommended maintaining the current rate of \$3.0748 per \$1,000 of assessed value for fiscal year 2026–2027, citing healthy fund balances, new revenue streams, and completed debt obligations as justification for foregoing the increase this year. City Manager Will Worthey reiterated the commitment to continue evaluating this annually and only seek an increase when genuinely necessary.

No public testimony was submitted. The public hearing was closed.

Motion to adopt Resolution No. 2026-4031, imposing and categorizing the tax for fiscal year 2026–2027 at a permanent tax rate of \$3.0748 per \$1,000 of assessed value, was made by Councilor Wheatley and seconded by Councilor Yarnell-Hollamon. The motion carried unanimously.

Councilor McBride: Aye | Councilor Wheatley: Aye | Councilor Yarnell-Hollamon: Aye | Councilor Kilburg: Aye | Mayor Rosacker: Aye | Councilor Turgeson: Aye | Councilor Carmen: Aye

Following the vote, Councilor Yarnell-Hollamon requested that a social media graphic be prepared showing the per-household savings resulting from the council's decision to hold the tax rate flat. City Manager Will confirmed that a related video explaining the full property tax process would be posted soon.

8.3. Master Fee Schedule

Mayor Rosacker opened the legislative public hearing for Resolution No. 2026-4022. No declarations of conflict of interest or abstentions were noted.

Accounting Manager Dan Keuler presented the second reading of the resolution to update the master fee schedule, effective July 1, 2026. This is the first update under the newly adopted July 1st effective date cycle, aligning the majority of city fees. Key changes included:

Removal of the communication officer public safety fee per the debt reduction plan.

Building and planning fees subject to CPI adjusted by 2.7% (CPI-U, December 2025).

Grading permit fees removed due to changes in Oregon code.

A mural sign review fee added for large-scale mural projects.

Type 2 vacation rental review fee separated out for clarity.

Trees in public right-of-way removal fees added to correct a prior oversight.

Bike rack cost-sharing program removed due to inactivity.

Wastewater SDC fees decreased by 7%.

Transportation SDC fees increased by 6.06%.

Storm and water SDC fees unchanged.

Police report fee increased from \$15 to \$20 based on peer comparison and cost recovery analysis.

No public testimony was submitted. The public hearing was closed.

Motion to approve Resolution No. 2026-4022 updating the Master Fee Schedule was made by Councilor Yarnell-Hollamon and seconded by Councilor Kilburg. The motion carried unanimously.

Councilor McBride: Aye | Councilor Wheatley: Aye | Councilor Yarnell-Hollamon: Aye | Councilor Kilburg: Aye | Mayor Rosacker: Aye | Councilor Turgeson: Aye | Councilor Carmen: Aye

Adjournment

There being no further business, Mayor Rosacker declared the meeting adjourned.



Rachel Thomas, City Recorder

Attested by:



Bill Rosacker, Mayor